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0	GENERAL WORKS
00.	BIBLIOGRAPHY

01.	LIBRARIANSHIP
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02.	ENCYCLOPAEDIA & DICTIONARIES
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03.	YEARBOOKS & DIRECTORIES
.1	Yearbooks
.2	Directories

04.	STATISTICS
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05.	ATLAS, MAPS, COUNTRY INFORMATION
.1	International
.2	Spain
.3	Catalonia

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Laura Rodilla	Carina Huguet	Laura Rodilla	
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1. MANAGEMENT

10. MANAGEMENT: several subjects

- .01 Management (not classifiable under any other category)
- .09 Popular management books
- .1 Managers (management roles, management development, middle managers, management succession)
- .11 Managers Biographies
- .12 Business history
- .13 Women in business (women executives, businesswomen, ...)
- .2 Management by company size and ownership
- .21 Multinational companies management. International management
- .22 Medium-sized businesses. Small business
- .23 Family firms
- .24 Public corporations. Public sector
- .26 Non-profit organizations
- .3 Comparative studies of business
- .4 Managing by sectors
- .41 Hospital management
- .42 Sport business management
- .43 Media & Entertainment
- .44 Digital sector
- .45 Sector firms
- .5 Global management topics (not classifiable under functions). Crisis management
- .51 Entrepreneurship. Social entrepreneurship
- .52 Technological management. Research & Development (R+D). Tecnology impact in management
- .54 Total quality management
- .56 Negotiation

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11. GENERAL MANAGEMENT. STRATEGIC MANAGEMENT

- .01 General Management (not classifiable under any other category)
- .02 Strategic management (not classifiable under any other category)
- .09 Popular general & strategic management books
- .1 General Management. Corporate governance
- .11 Business policy
- .12 Corporate planning
- .13 Strategic alliances. Joint-ventures
- .14 Corporate social responsibility
- .2 Strategic management. Corporate strategy
- .21 Strategy
- .22 Strategic planning. Planning tools (BCG, PIMS)
- .3 Corporate strategy
- .31 Mergers & acquisitions
- .32 Vertical integration
- .33 Liquidation, exit or disinvestment strategies
- .34 Corporate restructuring. Reorganization
- .4 Business strategy
- .41 Competition (Competitiveness economic). Competitive intelligence
- .42 Business competences. Skills
- .43 Value chain
- .5 Strategy implantation. Firm organization. Organizational design. Organizational effectiveness
- .51 Organizational structure. Centralisation/Decentralisation. Delegation. Integration
- .52 Management systems. Resource allocation. Selection. Evaluation. Training. Remuneration
- .53 Management by objectives. Management styles
- .54 Managers job design
- .55 Strategic control
- .56 Managing directors. Board of directors
- .57 Organizational change
- .58 Managerial organization
- .7 New organizational forms
- .71 Organizational learning
- .72 Intellectual capital

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- .9 Innovation management
- .91 Design thinking. Creative ability in business

12. ORGANIZATIONAL BEHAVIOUR

- .01 Organizational behaviour (not classifiable under any other category)
- .09 Popular organizational behaviour books
- .1 Motivation
- .2 Human relations. Trust
- .21 Communication & conflict
- .22 Employer/employee relations
- .3 Groups
- .31 Groups relations
- .4 Managerial work & leadership. Manager's action
- .41 Power, influence & authority
- .42 Decision making (related to human behaviour)
- .5 Organizational development
- .51 Organizational design (related to organizational behaviour)
- .52 Organizational change (related to organizational behaviour)
- .53 Corporate culture
- .54 Empowerment
- .6 Work and Family

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13. MANAGING PEOPLE IN ORGANIZATIONS & INDUSTRIAL RELATIONS

- .01 Personnel Management (not classifiable under any other category)
- .02 Industrial relations (not classifiable under any other category)
- .09 Popular personnel management & industrial relations books
- .1 Human resource management
- .11 Personnel selection (employer point of view)
- .12 Personnel training
- .13 Job evaluation
- .14 Performance appraisal
- .15 Compensation & Wages. Incentives
- .16 Retirement & Pensions
- .2 Career development. Job search (General)
- .21 Job search
- .22 Self-assessment. Career orientation. Counselling
- .23 CV. Motivation letters. Resumes
- .24 Job interview preparation
- .25 Negotiation of job offers. Negotiation of salaries
- .26 Networking
- .27 Career Guides
- .28 Employers
- .29 Head hunters
- .3 Work organization
- .31 Working conditions
- .32 Job security
- .33 Participation
- .34 Team work
- .35 Job enrichment
- .4 Industrial relations
- .41 Collective bargaining & negotiations
- .42 Labour disputes. Strikes
- .43 Trade unions. Employers' associations
- .44 Industrial democracy
- .45 Co-operatives

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14. PRODUCTION. OPERATIONS

- .01 Production (not classifiable under any other category)
- .02 Operations (not classifiable under any other category)
- .09 Popular production and operations management books
- .1 Organization and production management
- .11 Production planning & control
- .12 Production scheduling
- .13 Job design (methods & times, timing)
- .14 Project management
- .15 Processes management
- .2 Stock control & management
- .21 Industrial purchasing. Supplying
- .22 Import
- .23 Warehousing & packaging
- .3 Quality control (production)
- .4 Industrial productivity
- .5 Technological innovations. Technology transfer. Patents
- .6 Logistics
- .7 Industrial design. New products.

15. QUANTITATIVE TECHNIQUES

- .01 Quantitative techniques (not classifiable under any other category)
- .09 Popular quantitative techniques books
- .1 Statistics
- .11 Multivariate analysis
- .12 Forecasting techniques. Time series
- .2 Econometrics
- .21 Econometrics applied to the firm
- .22 Econometrics models
- .3 Operational research (linear programming, PERT, CPM). Mathematical programming
- .4 Decision theory
- .41 Game theory. Models theory. System Dynamics
- .42 Simulation

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16. MARKETING

- .01 Marketing (not classifiable under any other category)
- .09 Popular marketing books
- .11 Marketing handbooks
- .12 Marketing dictionaries
- .13 Marketing associations
- .14 Marketing legislation
- .2 Marketing Mix
- .21 Prices
- .22 Distribution. Distribution channels
- .23 Product. Brands
- .24 Promotion
- .25 Advertising
- .26 Public relations
- .27 Direct marketing.
- .3 Sales management.
- .4 Market research. Marketing research
- .5 Niche marketing
- .51 Industrial marketing. High technology products marketing
- .52 Consumer marketing
- .53 Healthcare marketing
- .54 Financial services marketing
- .55 Services marketing & Marketing services
- .56 Retailing. Franchising
- .57 Wholesale
- .6 Specialised marketing subjects
- .61 Marketing policy
- .62 Marketing organization
- .63 Customer relations. Customer service
- .64 Marketing planning & control
- .65 Marketing strategy
- .66 International marketing
- .67 Market segmentation
- .68 Consumer behaviour
- .69 Merchandising

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- .7 Digital marketing
- .71 Social marketing. Social networks (LinkedIn, Facebook, Twitter, ...)

17. ACCOUNTING. CONTROL

- .01 Control (not classifiable under any other category)
- .02 Accounting (not classifiable under any other category)
- .09 Popular accounting & control books
 - .1 Financial accounting
 - .11 Holdings. Accounting
 - .2 Cost accounting
 - .3 Auditing
 - .4 Management control. Budgetary control. Control systems
 - .5 Control theory
 - .6 Information economy

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18. FINANCE

- .01 Finance (not classifiable under any other category)
- .09 Popular finance books
- .1 Financial management
- .2 Corporate finance
- .22 Capital structure of companies. Indebtedness
- .23 Options
- .24 Futures
- .29 Financial instruments
- .3 Corporate finance. Empirical aspects
- .31 Corporate financial analysis. Ratios
- .32 Mergers & acquisitions
- .33 Valuation. Economic value added (EVA)
- .34 Investments financial analysis
- .4 International finance
- .5 Capital markets
- .51 Portfolio management
- .52 Spanish Stock exchange. Fixed income
- .53 Spanish Stock exchange. Variable annuity
- .54 Foreign Stock exchange. Fixed income
- .55 Foreign Stock exchange. Variable annuity
- .6 Money markets
- .7 Financial institutions. Financial intermediaries
- .71 Commercial banks. Savings banks
- .72 Industrial & investment banks
- .73 Insurance companies
- .74 Payment systems

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19. INFORMATION SYSTEMS & TECHNOLOGY

- .01 Information systems (not classifiable under any other category)
- .09 Popular information systems books
- .1 Information systems management. Systems analysis & theory
- .11 Databases
- .12 Expert systems. Artificial intelligence
- .13 Big data
- .14 Data mining
- .2 Information technologies
- .21 Computer science
- .22 Telecommunications
- .23 Software
- .24 Multimedia
- .25 Internet
- .26 Electronic commerce (e-commerce)
- .3 Knowledge management. Information systems planning & design
- .31 Information systems planning & design. Methodology
- .32 Information systems planning & design. Tools
- .33 Information systems and organizational change
- .34 Working systems. Teleworking
- .4 Information systems by typology.
- .41 Transactional information systems
- .42 Decision making information systems
- .43 Managerial information systems
- .44 Information systems for functional areas
- .45 Interorganizational information systems

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3. ECONOMICS

30. ECONOMICS : MISCELLANY

- .01 Economics (not classifiable under any other category). Economic theory
- .09 Popular economics books
- .1 Economic statistics
- .2 Economic history
- .3 Economic research and methodology
- .4 Economic policy. Commercial policy
- .41 Economic planning. Business-Government relations
- .51 Labour economics. Demography (economic aspects)
- .52 Economics of technological change
- .53 Regional economics. Regional planning
- .54 Welfare, health and education economics
- .6 Economic behaviour
- .7 Socioeconomics
- .71 Cities & Towns (planning, rating, growth, ...)
- .8 Sustainable development

31. MICROECONOMICS

- .01 Microeconomics (not classifiable under any other category)
- .1 Consumers and family theory. Demand. Household economics
- .2 Production and business theory. Supply
- .3 Income distribution theory
- .4 Markets and prices
- .5 General equilibrium and disequilibrium
- .6 Welfare economics
- .7 Uncertainty and information

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32. ECONOMICS AND INDUSTRIAL ORGANIZATION

- .01 Economics and industrial organization (not classifiable under any other category)
 - .1 Sector's structure, behaviour and results
 - .2 Industrial policy
 - .21 Competition policy
 - .22 Regulation and public corporations. Privatization
 - .3 Business economics
 - .31 Transaction costs economy
 - .4 Information economics
 - .5 Game theory applied to economics

33. MACROECONOMICS. FISCAL AND MONETARY ECONOMICS

- .01 Macroeconomics. Macroeconomics policies (not classifiable under any other category)
- .02 Fiscal and monetary economics (not classifiable under any other category). Economics financial systems
 - .1 Consumption. Savings. Production. Employment. Investment.
 - .2 Business cycles
 - .21 Financial crises
 - .3 Money. Interest rates
 - .4 Monetary policy. Money and credit supply. Central banks (exchange rates)
 - .5 Macroeconomic aspects of public finance
 - .51 Fiscal policy and taxation. Public finance
 - .6 Inflation and incomes policy
 - .7 Economic growth
 - .8 Economic development

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34. INTERNATIONAL ECONOMICS

- .01 International economics (not classifiable under any other category)
 - .1 International trade
 - .11 Foreign trade. Balance of payments
 - .2 International moving of factors. Customs policy. Tariffs
 - .3 International finance
 - .4 International Institutions & Organizations
 - .41 World Bank
 - .42 International Monetary Fund
 - .43 European Union
 - .5 Euro
 - .51 Euro and international commerce
 - .52 Euro's impact on particular fields (banks and banking,...)
 - .6 Globalization

35. PUBLIC ECONOMICS

- .01 Public economics (not classifiable under any other category)
 - .1 Taxes. Subsidies
 - .2 Public goods
 - .3 Government expenditure
 - .4 Fiscal policy. Budget. National debt
 - .5 Local & regional government

36. ECONOMIC SYSTEMS & DOCTRINES

- .01 Economic systems & doctrines (not classifiable under any other category)
 - .1 History of economic doctrines
 - .2 Capitalism & Liberalism
 - .3 Socialism, communism, anarchism. Fascism
 - .4 Comparative economic doctrines
 - .5 Comparative economic systems
 - .6 Democracy

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38. ECONOMICS BY REGIONS

- .01 Economics by regions (not classifiable under any other category)
- .1 European economy (European countries)
- .11 European economic structure (European countries)
- .2 Spanish economy
- .21 Spanish economic structure
- .3 Autonomous regions economy
- .31 Catalan economy. Catalan economic structure
- .4 American economy & economic structure
- .5 Asia, Africa & Middle East economy & economic structure
- .9 World economy & economic structure

39. INDUSTRIAL & SERVICES SECTOR (SIC)

- .01 Agriculture, Forestry & Fishing (SIC 01-09)
- .1 Mining (SIC10-14)
- .15 Construction (SIC 15-17)
- .2 Manufacturing (SIC 20-39)
- .4 Transportation, Communication & Public utilities (SIC 40-49)
- .5 Wholesale Trade (SIC 50-51)
- .52 Retail trade (SIC 52-59)
- .6 Finance, Insurance & Real Estate Services (SIC 60-67)
- .7 Business Services (SIC 70-89)
- .8 Luxury goods
- .91 Health/Social Services & Public Administration (SIC 91-97)
- .99 Sectors not classifiable under any other category

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4. PSYCHOLOGY & SOCIOLOGY

41. PSYCHOLOGY

- .01 Psychology (not classifiable under any other category)
- .09 Popular psychology books
- .1 Social psychology
- .11 Group dynamics
- .12 Leadership
- .13 Social learning. Human promotion
- .14 Comparative psychology
- .2 Industrial psychology
- .3 Organizational psychology

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42. SOCIOLOGY

- .01 Sociology (not classifiable under any other category)
- .09 Popular sociology books
- .1 Organizational sociology
- .11 Organizational theory
- ~~.12 Corporate sociology.~~
- .2 Industrial sociology. Also, Industry|xSociological aspects
- .21 History of labour
- .22 Work involvement
- .23 Bureaucracy and work
- .24 Work structuring. Occupational sociology. Classification of occupations
- .25 Women at work
- .26 Special groups (handicapped)
- .27 Unemployment
- .28 Work and social policy. Social care
- .29 Industrialism and society
- .4 Culture sociology
- .41 Knowledge sociology
- .42 Communication sociology. Media. Journalism
- .6 Sociology history
- .7 Sociology. Several subjects
- .71 Social anthropology
- .72 Demography. Population
- .73 Criminology
- .74 Social structure

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5. LAW

50. LAW

- .01 Law (not classifiable under any other category)
- .09 Popular law books
- .1 Natural law. Human rights
- .2 Law philosophy
- .3 Statutes

51. COMPARATIVE LAW

52. INTERNATIONAL LAW

- .01 International law (not classifiable under any other category)
- .1 International organizations (ONU, UNESCO, ...)
- .2 International relations

53. PUBLIC LAW

- .01 Public law (not classifiable under any other category)
- .1 Constitutional law
- .2 Administrative law
- .3 Financial law
- .4 European Union countries law

54. CRIMINAL LAW

- .01 Criminal law (not classifiable under any other category)
- .1 Correctional law

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55. CIVIL LAW

- .01 Civil law (not classifiable under any other category)
- .1 Family law. Successions
- .2 Commercial law
- .21 Commercial law handbooks
- .3 Procedure (Law)
- .4 Labour laws and legislation
- .5 Fiscal law

56. CANON LAW

- .01 Canon law (not classifiable under any other category)
- .1 Canon law handbooks
- .2 Church management
- .3 Marriage law

57. LEGISLATION BY GEOGRAPHIC AREA

- .01 Legislation by geographic area (not classifiable under any other category)
- .1 European legislation (legislation specifics by European Community not classifiable under any other category)
- .2 Spanish legislation (legislation specifics by Spain not classifiable under any other category)
- .21 Handbooks of Spanish legislation
- .3 Catalan legislation (legislation specifics by Catalonia not classifiable under any other category)

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6. RELIGION, ETHICS AND PHILOSOPHY

60. NATURAL THEOLOGY

- .01 Natural theology (not classifiable under any other category)
- .09 Popular theology books

61. BIBLE

- .01 Bible (not classifiable under any other category)
- .1 Bible. Commentaries

62. DOGMATIC THEOLOGY

- .01 Dogmatic theology (not classifiable under any other category)
- .1 God
- .2 Jesus Christ--Person and offices
- .3 Christian anthropology
- .4 Redemption
- .5 Angels and Demons
- .6 Eschatology
- .7 Catechisms
- .8 Apologetics (Fundamental theology)

63. MORAL THEOLOGY

- .01 Moral Theology (not classifiable under any other category)
- .1 Christian ethics (Fundamental moral theology)
- .2 Special Christian ethics
- .3 Religious readings
- .4 Spiritual theology
- .5 Love, marriage and family

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64. LITURGICAL & PASTORAL THEOLOGY

- .01 Pastoral theology (not classifiable under any other category)
- .02 Liturgical theology (not classifiable under any other category)
 - .1 Sermons
 - .2 Missions
 - .3 Liturgics. Public worship
 - .4 Mass
 - .5 Sacraments (Liturgy)

65. RELIGIONS

- .01 Religions (not classifiable under any other category)
- .09 Popular religions books
 - .1 History of religions
 - .2 Christianity
 - .3 Non-Christian religions

66. CHURCH HISTORY

- .01 Church history (not classifiable under any other category)
 - .1 Religious orders
 - .2 Religious biography. Hagiography
 - .3 Opus Dei

67. SOCIAL DOCTRINE OF THE CHURCH

- .01 Sociology, Christian (Catholic) (not classifiable under any other category)
 - .1 Encyclicals, Papal
 - .2 Social Christian thought
 - .3 Church work
 - .4 Church doctrine about the economy and business management

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68. ETHICS (MORAL)

- .01 Ethics (not classifiable under any other category)
- .09 Popular ethics books
 - .1 General ethics
 - .2 Professional ethics
 - .3 Business ethics
 - .4 Economics & ethics
 - .5 Medicine & ethics
 - .6 Environmental ethics

69. PHILOSOPHY

- .01 Philosophy (not classifiable under any other category)
- .09 Popular philosophy books
 - .1 History of philosophy
 - .2 Philosophical handbooks
 - .3 Dictionaries
 - .4 Logic
 - .5 Thought and thinking

9. OTHER SUBJECTS

91. MATHEMATICS

- .01 Mathematics (not classifiable under any other category)
- .1 Analysis. Calculus
- .2 Algebra
- .3 Statistics. Probability
- .4 Numeric calculus
- .5 Logic

92. RESEARCH METHODOLOGY

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93. HISTORY, FINE ARTS AND CULTURE

- .1 History (General)
- .11 History of Spain
- .2 Fine Arts (General)
- .3 Culture (General)

94. EDUCATION

- .01 Education (not classifiable under any other category)
 - .1 Higher education
 - .2 Post-graduate education
 - .3 Continuing education. Management training
 - .4 Teaching methods
 - .5 IESE
 - .6 Education guides
 - .7 Education and new learning technologies (e-learning / blended learning)

95. JOURNALISM

- .01 Journalism (not classifiable under any other category)
- .09 Popular journalism books
 - .1 Political journalism
 - .2 Business journalism
 - .3 Economic journalism

96. LANGUAGE AND LITERATURE

- .01 Language & Literature (General)
 - .1 Spanish language
 - .2 Spanish literature
 - .3 English language
 - .4 English literature
 - .5 Other languages and literatures

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97. ENVIRONMENT. ECOLOGY

- .01 Environment. Ecology (not classifiable under any other category)
- .1 Environmental policy
- .11 Energy conservation
- .2 Natural resources
- .21 Recycling (Waste, etc.)
- .22 Power resources
- .23 Renewable energy sources
- .24 Energy development
- .25 Energy consumption
- .3 Global environmental change or Climatic changes

99. OTHER SUBJECTS

- .01 Other subjects (not classifiable under any other category)
- .2 Communication. Methods & techniques
- .3 Biographies (General)
- .4 Political science
- .5 Travel guides

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