



IESE
University of Navarra

**GRANTS FOR
RECENT GRADUATES OR POST-GRADUATE STUDENTS**

ACADEMIC YEAR 2009-2010

PURPOSE OF THE GRANTS

1. The grants are intended primarily to promote and facilitate the access of recent graduates to university careers.

IESE offers these grants in order to help those who have a proven ability and vocation to pursue a career in research to start or continue their university training.

TERMS AND CONDITIONS OF GRANTS

2. Grants are awarded on the basis that funds are not available from any other granting body such as the Government or public or private organizations. Accordingly, any award shall be provisional until the final decision on any other grant or assistance the applicant may have applied for, or may apply for subsequently, shall have been delivered. Only in cases where there is good justification, and conditional upon a favourable report from the Research Department at IESE, shall the award of a grant from IESE be compatible with the receipt of other grants or financial support.

Upon acceptance of a grant, candidates who are selected must state that they are not receiving other, incompatible grants or assistance and must return the IESE grant if it is shown that this statement is false.

3. The awarding of a grant does not establish any reporting relationship or employment relationship of any kind with IESE, nor does it imply any undertaking with respect to the subsequent hiring of grantees as members of faculty.
4. The awarding of a grant does not imply automatic renewal for subsequent academic years, such renewal being subject to a separate application process, in accordance with the rules for each yearly grants program.
5. As a rule, grants are awarded for a maximum of five years.
6. Grantees expressly authorize IESE to make whatever use it shall consider appropriate of any documentation and reports submitted in support of an application for a grant or as evidence of work completed, and to make appropriate arrangements with such persons or institutions as may finance all or part of the amount of the grant.

Any documentation and reports presented as evidence of work completed shall remain the property of IESE for publication, preparation of further material, etc., the grantee retaining no right other than the right to acknowledgment of authorship, if this is applicable under Royal Decree 1/1996, modified by Law 23/2006 of 7 July.

7. IESE reserves the right to cancel these grants if for any reason the project is suspended or terminated. However, aid granted up to that point for university studies will not be lost. In this case, the grantee can be offered the possibility of taking part in another, similar project.

8. It is expressly noted that these grants are not intended for the writing of the doctoral thesis and so are not affected by the provisions of Royal Decree 63/2006, which enacts the Statute of Research Interns.

REQUIREMENTS

9. To qualify for grants applicants must satisfy the following requirements:
- a) Have Spanish nationality, be nationals of a member state of the European Union or be legally resident in Spain. Other specific cases may be considered depending on the circumstances.
 - b) Have a bachelor's degree, a degree in Engineering or Architecture, or a master's degree, **such degree having been obtained no more than 5 years prior to the date of application**, or be a post-graduate student at the moment of the grant application. In specific cases and under well justified conditions it may be possible to consider an exception to this rule. A postgraduate student is defined as a student currently enrolled in a master's or doctoral programme.
 - c) Undertake to pursue, under the supervision of a professor of IESE, university tasks judged to be of sufficient interest by the Research Committee.
 - d) Not be in receipt of any other grant or similar funding from any public or private body that might conflict with the grant currently being applied for. In any case applicants undertake to inform the Research Department of any such application or award.
 - e) Fully accept these rules and adhere to them strictly and faithfully.
 - f) Have proper medical insurance for the period of the grant, either with the Social Security or with a mutual insurance company

OBLIGATIONS OF GRANTEES

10. Persons in receipt of grants shall be obliged to:
- a) Pursue the proposed university tasks, following the rules and customs of the Department, Chair or Center to which they are assigned, and submit such written reports as may be requested of them.

Fill out all reports, forms and other documents in the fashion and under the timetable required under the providing of the grant.
 - b) Take part in such other general activities of the Department, Chair or Center as they may be asked to take part in.

- c) Inform IESE of the awarding of any grant or similar financial assistance.
- d) Accept any funding IESE may obtain from other persons or bodies to replace all or part of the grant initially awarded, provided the replacement does not entail a financial loss for the grantee.
- e) Submit a Report detailing the work done to date and the results obtained, when requested by the Research Department.
- f) Comply with all the provisions of the following section on confidentiality.

Total or partial non-compliance with the requirements and obligations established in the grant program will give rise to cancellation of said assistance, and grantees can be obliged to return the funding, either in its entirety or from the point at which non-compliance occurs.

CONFIDENTIALITY

11. Grantees, as Recipients of Information provided by IESE, will have access to or will be given certain confidential information about IESE's teaching and/or non-teaching activities.

In view of the above and as a precondition for the disclosure by IESE of such confidential information, the Recipient of the Information hereby acknowledges, accepts and agrees as follows:

- a) Definition of Confidential Information.

For the purposes hereof, the term "confidential information" shall mean any document, data or information that may be obtained by the Recipient of the Information or that may be conveyed or provided to the Recipient of the Information, orally, in writing or in electronic format, during or within the scope of the grant period, including any information conveyed by IESE, its employees, managers or representatives, with respect to IESE and its activities and any other records that may be made available to them relating to any of IESE's teaching and/or non-teaching activities.

- b) Duty of confidentiality.

The Recipient of the Information shall not directly or indirectly reveal to third parties any Confidential Information to which he/she may have access or which he/she may receive during the grant period, nor use such Confidential Information for his/her own personal or business purposes, either during the grant period or subsequently.

Notwithstanding the foregoing, IESE may agree to provide what it considers highly sensitive information to the Recipient of the Information in encrypted form, omitting any data that might identify the person to which said information refers.

The Recipient of the Information undertakes to take precautions, during the grant period, at least equal to those taken by IESE itself to protect its confidential information.

c) Confidentiality period.

The Recipient of the Information shall be obliged to maintain professional secrecy and confidentiality with respect to the Confidential Information referred to herein for an indefinite period. Said obligation to maintain secrecy and confidentiality shall remain in force and shall remain subject to these terms and conditions even after the Grantee's relations with IESE have ended.

d) Return or Destruction of Confidential Information.

On completion of the grant period, without any need for a prior request by IESE, the Recipient of the Information shall return to IESE –to whomever IESE shall designate at that time– all documents, copies and/or media containing said Confidential Information, and in any case shall certify in writing that all documents, copies and/or media have been destroyed.

e) Breach

Breach of this confidentiality agreement will give IESE the right to claim compensation for damages of any kind caused by such nonperformance.

PRESENTATION AND ACCEPTANCE OF APPLICATIONS

12. Applications both for new awards and for renewals must be presented on the printed forms provided by the Research Department at IESE.

Applications for new awards must be accompanied by a detailed certificate showing the applicant's academic record and qualifications in each subject.

13. Foreign applicants must also submit proof of possession of a valid residence permit for Spain.

14. Applications will be accepted and may be submitted to IESE's Research Department at any time during the year.

SELECTION

15. The Research Department at IESE shall act as jury in assessing applications received. To assist in this task it reserves the right to request such reports and advice as it may consider necessary.
16. To assess applications the jury shall take into account the applicant's academic merit, the Report on the proposed university tasks and the suitability of the candidate to carry out the proposed tasks.

17. Simply by submitting an application, grant candidates renounce any kind of legal proceedings or out-of-court action against the jury's decision or any decisions made by IESE and its Research Department.

AMOUNT AND PAYMENT OF GRANTS

18. Grants shall be in an amount of approximately 3,900 € per term depending on the time commitment and qualifications of the awardee.

19. The amount of the grant shall normally be paid each term.

20. As a rule, awards shall be effective from 1 October 2009 to 30 September 2010. Any award for a shorter period, or any termination of the grant before the end of the established period, shall entail a proportional reduction in the annual amount of the grant.

INFORMATION

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