

HEADPHONE AND AUDIO GUIDE CLEANING PROTOCOL

ZOOM SESSIONS IN HYBRID CLASSROOMS

(Last update: June 19, 2020)

The Audiovisual Technician will be the person in charge of disinfecting headphones and audio guides, using the following personal protective equipment (PPE): gloves, FFP2 mask and face shield.

Here are the steps to carry out:

1. Participants put all headphones and audio guides in a drawer at the end of the session.
2. The technician sprays the equipment with a virucide used for disinfecting hospitals and approved by the Ministry of Health.
3. The technician then wraps and ties up the cables of each piece of equipment.
4. The headphones and audio guides are placed in previously disinfected individual bags.
5. The bag is heat-sealed (video explaining the process [here](#)).
6. Headphones and audio guides are delivered individually to each participant in the next session.